

# Dulwich Community Council

Tuesday 26 June 2012

7.00 pm

Herne Hill Baptist Church, Half Moon Lane, London SE24 9HU

Theme: Real Power for Real People

Stalls from 6.30pm

## Membership

Councillor Robin Crookshank Hilton (Chair)  
Councillor James Barber  
Councillor Toby Eckersley  
Councillor Helen Hayes  
Councillor Jonathan Mitchell  
Councillor Michael Mitchell  
Councillor Lewis Robinson  
Councillor Rosie Shimell  
Councillor Andy Simmons

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Members of the committee are summoned to attend this meeting

**Eleanor Kelly**

Acting Chief Executive

Date: Monday 18 June 2012



## Order of Business

Item No.	Title	Time
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1. INTRODUCTION AND WELCOME

2. VICE CHAIR APPOINTMENT

To agree the appointment of the Vice Chair of Dulwich Community Council, for the municipal year 2012 – 2013.

Item No.	Title	Time
3.	<b>APOLOGIES</b>	
4.	<b>ITEMS OF BUSINESS THAT THE CHAIR DEEMS URGENT</b>	
	The chair to advise whether they have agreed to any item of urgent business being admitted to the agenda.	
5.	<b>DISCLOSURE OF MEMBERS' INTERESTS AND DISPENSATIONS</b>	
	Members are asked to declare any interest or dispensation and the nature of that interest or dispensation which they may have in any of the items under consideration at this meeting.	
6.	<b>MINUTES</b> (Pages 2 - 17)	
	To confirm as a correct record the minutes of the meeting held on 17 April 2012, and also the planning meeting held on 10 May 2012.	
7.	<b>DEPUTATIONS/PETITIONS (IF ANY)</b>	7.10pm
8.	<b>DULWICH COMMUNITY COUNCIL - THE YEAR AHEAD</b>	7.20pm
	Discussion on themes, venues and future items for this year's meetings.	
9.	<b>COMMUNITY ANNOUNCEMENTS</b>	7.30pm
	<ul style="list-style-type: none"> <li>- Herne Hill Society</li> <li>- Herne Hill Forum</li> <li>- Herne Hill Velodrome</li> <li>- Community Infrastructure Levy consultation</li> <li>- Black History Month</li> <li>- Street leader programme</li> </ul>	
	Any forthcoming local events?	
10.	<b>BARBARA HEPWORTH STATUE - REPLACEMENT UPDATE</b>	7.50pm
	Presentation by Rachael Roe, Acting Arts Manager	
11.	<b>RED POST HILL - REVIEW OF IMPLEMENTATION OF THE TRAFFIC CALMING MEASURES</b>	8.10pm
	Officer presentation and discussion	
	<b>BREAK - OPPORTUNITY FOR RESIDENTS TO CHAT TO COUNCILLORS AND OFFICERS</b>	

<b>Item No.</b>	<b>Title</b>	<b>Time</b>
<b>12.</b>	<b>SOUTH OF THE BOROUGH EVENT</b>	8.40pm
	Officer presentation and discussion	
<b>13.</b>	<b>PUBLIC QUESTION TIME (Page 18)</b>	9.00pm
	This is an opportunity for public questions to be addressed to the chair.	
	Residents or persons working in the borough may ask questions on any matter in relation to which the council has powers or duties.	
	Responses may be supplied in writing following the meeting.	
<b>14.</b>	<b>COMMUNITY COUNCIL FUND 2012/13 (Pages 19 - 30)</b>	9.10pm
	Executive Function	
	Councillors to consider the recommendations contained in the report.	
<b>15.</b>	<b>LOCAL PARKING AMENDMENTS (Pages 31 - 38)</b>	9.20pm
	Executive Function	
	Councillors to consider the recommendations contained in the report.	
<b>16.</b>	<b>CLEANER GREENER SAFER REVENUE FUND 2012/13 (Pages 39 - 43)</b>	9.25pm
	Executive Function	
	Councillors to consider the recommendations contained in the report.	

Date: Monday 18 June 2012

## **INFORMATION FOR MEMBERS OF THE PUBLIC**

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**CONTACT:** Tim Murtagh, Constitutional Officer, Tel: 020 7525 7187 or email: [tim.murtagh@southwark.gov.uk](mailto:tim.murtagh@southwark.gov.uk)  
Website: [www.southwark.gov.uk](http://www.southwark.gov.uk)

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### **ACCESS TO INFORMATION**

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### **ACCESSIBLE MEETINGS**

The council is committed to making its meetings accessible. For further details on building access, translation and interpreting services, the provision of signers and other access requirements, please contact the Constitutional Officer.

Disabled members of the public, who wish to attend community council meetings and require transport assistance in order to attend, are requested to contact the Constitutional Officer. The Constitutional Officer will try to arrange transport to and from the meeting. There will be no charge to the person requiring transport. Please note that it is necessary to contact us as far in advance as possible, and at least three working days before the meeting.

### **BABYSITTING/CARERS' ALLOWANCES**

If you are a resident of the borough and have paid someone to look after your children or an elderly or disabled dependant, so that you can attend this meeting, you may claim an allowance from the council. Please collect a claim form from the Constitutional Officer at the meeting.

### **DEPUTATIONS**

Deputations provide the opportunity for a group of people who are resident or working in the borough to make a formal representation of their views at the meeting. Deputations have to be regarding an issue within the direct responsibility of the Council. For further information on deputations, please contact the Constitutional Officer.

**For a large print copy of this pack,  
please telephone 020 7525 7187.**



## DULWICH COMMUNITY COUNCIL

MINUTES of the Dulwich Community Council held on Tuesday 17 April 2012 at 7.00 pm at Kingswood House, Seeley Drive, Dulwich, London SE21 8QR

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**PRESENT:** Councillor Lewis Robinson (Chair)  
 Councillor Toby Eckersley  
 Councillor Helen Hayes  
 Councillor Jonathan Mitchell  
 Councillor Michael Mitchell  
 Councillor Rosie Shimell  
 Councillor Andy Simmons

**OFFICER SUPPORT:** Gill Davies, (Strategic Director Environment and Leisure)  
 Glen Garcia, (Head of Pupil Access)  
 Joan Leary, (Anti Social Behaviour Officer)  
 Grace Semakula, (Community Council Development Officer)  
 Beverley Olamijulo, (Constitutional Officer)

### 1. INTRODUCTION AND WELCOME

The chair welcomed councillors, members of the public and officers to the meeting.

### 2. APOLOGIES

There were apologies for absence from Councillors James Barber, and Robin Crookshank Hilton, and for lateness from Councillor Michael Mitchell.

### 3. DISCLOSURE OF MEMBERS' INTERESTS AND DISPENSATIONS

A member made a declaration regarding the following agenda item:

#### **Agenda item 10 – The Future of Kingswood House**

Councillor Lewis Robinson, personal and non prejudicial, as a member of The Friends of Kingswood House.

#### 4. ITEMS OF BUSINESS THAT THE CHAIR DEEMS URGENT

There were none.

#### 5. MINUTES

##### RESOLVED:

That the minutes of the meeting held on 14 March 2012 be approved as a correct record and signed by the chair subject to the amendments below:

- Item 11, Cleaner Greener Safer (CGS) funding programmes: Sydenham Hill Estate improvements Dulwich Upper Wood LNR were not included in the list of schemes that were agreed. The funding for this would be decided at a later community council meeting.
- Councillor Rosie Shimell's apologies were for lateness.

#### 6. DEPUTATIONS/PETITIONS

##### RESOLVED:

That the deputation requests from representatives of Turney Road Residents Association and Crystal Palace Community Association (CPCA).

##### **Deputation from Turney Road Residents Association – Basement Developments**

The deputation spokesperson, Sue Badman from Turney Road Residents Association thanked the community council for the opportunity to raise the subject of subterranean evacuation in basements in the Dulwich area. This issue had been on going for some time particularly in light of a current planning application in Turney Road in progress to extend an existing basement to provide extra living space. The association was asked for an opinion and advice by a neighbour of the development.

The purpose of the deputation was that residents were unable to find any specific basement advice for Southwark. The Dulwich Estate's view was that there was no formal scheme of management for change of use related to basement developments. It only required approval for changes to external appearance and anything visible at ground level from the boundaries.

The deputation spokesperson asked the council if there was any appropriate planning guidance for basements and lightwells, and if not when would such guidance be developed. The residents association recognised that a basement development could help to make efficient use of limited space and land, however there were two areas of concern:

- Flood risk from surface water: Turney has suffered at least 3 flooding events in a 100 year period 1910, 1980s and 2004. The residents association were now

working with the flood risk asset team in Southwark on the impact of flooding in Turney Road which is considered high risk.

- Loss of amenity and impacts on neighbours during demolition and construction of the basement including excessive noise, dust and vibration, and impacts on businesses. Especially those who work or run their businesses from home during the construction period.

The spokesperson stated that the current situation means that it is extremely difficult to take any action against excessive noise from building works. At the time that the present environmental legislation was enacted, building works in residential areas tended to be fairly small scale and rarely lasted more than a few months. What with increasing wealth and increase in land values, the situation has changed dramatically and it has become a common place for people to build major developments under an existing building.

The spokesperson explained that local authorities had produced their own planning guidance. For example, Camden council has drawn up planning guidance on basements and lightwells and also has a 'basement impact assessment' which applicants need to complete that would involve specialist engineers and experts on land stability and hydrology. The residents association and the Dulwich Society had met with Southwark officers in planning policy, and have looked into producing information based on Camden's guidance on basements and lightwells as a possible model that could be incorporated in the Dulwich supplementary planning document.

The community council agreed the following motion:

**RESOLVED:**

That Dulwich community council notes the deputation concerns about basement excavations and requests officers to have regard to them in drafting the Dulwich SPD and generally with particular regard to flood risk in certain parts of Dulwich.

**Deputation from the Crystal Palace Community Association, (CPCA)  
- Upper Norwood Library**

The deputation spokesperson, John Payne introduced himself and thanked the community council for the opportunity to speak at the meeting. He mentioned that the Upper Norwood Library was situated in a special area of south east London across the five boroughs (Southwark, Lambeth, Croydon, Lewisham and Bromley).

This part of south east was in need of more cross borough planning and policing. One possibility would be to consider a parish council that could be jointly funded by Lambeth and Croydon. The spokesperson explained that the library was not part of the central library service; they provided their own books and had proved it was cheaper to run than any other library. Some of the services the library provides were children's reading club; various activities including authors giving speeches at the library which made it a vital resource of the community. The 112 year old library was now threatened with closure based on Croydon council's decision to withdraw funding and the fact Lambeth council had already withdrawn their funding.

The spokesperson stated that a large number of users were Southwark residents. He

asked those present at the meeting to support the library and urged people to complete the questionnaires that were located in the library on how best to support this service.

The community council agreed the following motion:

**RESOLVED:**

That Dulwich Community Council notes with concern the threat to the long term future of Upper Norwood Joint Library, an excellent and efficient local library service which served many residents in Southwark. We would therefore request:

1. That Southwark council formally responds to the consultation being carried out by Croydon council into the future of library provision in Upper Norwood in support of continued funding of UNJL (Upper Norwood Joint Library).
2. That Southwark council's library services communicate to both their Lambeth and Croydon counterparts the excellent service provided by UNJL and the need to set aside differences and seek a long term solution.
3. That Southwark council engage in making a positive contribution as to how the long term future and governance of the library can be secured.

The chair thanked the representatives for their deputations.

## 7. COMMUNITY ANNOUNCEMENTS AND PRESENTATIONS

The following were highlighted at the meeting:

### **Launch of the community fund for 2012 – 2013**

Information and application forms were available at the meeting. Community councils have a total of £122,000 to support activities run by local groups.

These should be inspired by the London 2012 Olympic and Paralympic Games' values. Groups were asked to indicate this in their application.

The community council fund must fund projects that would benefit people that live in the Dulwich community council area. This should include one-off events such as fun days and festivals, workshops or activities involving members of the local community.

Local groups could apply for £100 up to £1,000. Only one application per community council area must be submitted.

The closing date for applications would be Friday, 25 May 2012 at 5pm. Late or partially filled applications would not be considered.

For more information visit the website at [www.southwark.gov.uk](http://www.southwark.gov.uk) or contact Grace Semakula on 020 7525 4928, or email [grace.semakula@southwark.gov.uk](mailto:grace.semakula@southwark.gov.uk)

### **Changes to the community council areas**



The chair made an announcement on the briefing paper (tabled at the meeting) which referred to the proposed changes and mergers of community council areas. Dulwich and Camberwell were unaffected.

### **Apprenticeship recruitment**

The council were currently working with partners to provide apprenticeship opportunities to people in the area so they could fully develop their potential.

Over 160 people from different backgrounds and age groups had joined the apprenticeship scheme. Every year people are offered a wide variety of placements to give them an opportunity to achieve their career ambitions. For more information visit the Southwark website [www.southwark.gov.uk](http://www.southwark.gov.uk)

### **Health Services in the Dulwich Area**

Rebecca Scott from the Southwark Business (PCT) support unit referred to the presentation on developing health and care services in Dulwich at the community council meeting on 24 January 2012. Following this meeting an engagement document was produced and copies were available at the meeting to highlight issues on the following:

- The current health services for the people of Dulwich.
- A summary of health status and needs of the local population.
- Building on the work that has already been completed – a recent consultation exercise people in the area supported the idea of more integrated services in the community, with enhanced primary and community services.
- What are the ideas? Services in general practice, services in support of primary care and for people at home etc.

Rebecca explained there was now a three month engagement exercise asking residents about the future of health services in the Dulwich area would end in May 2012. People were encouraged to complete the survey so their views could be heard. Officers would also be visiting local groups in the area.

For further information, contact the communications and engagement team on 020 7525 7888 or [southwark.communication@southwarkpct.nhs.uk](mailto:southwark.communication@southwarkpct.nhs.uk)

The report is available on the website at [www.southwarkpct.nhs.uk](http://www.southwarkpct.nhs.uk)

## **8. EDUCATION AND PRIMARY SCHOOL PLACES IN DULWICH**

Glenn Garcia, Head of Pupil Access announced that letters were sent to inform parents about whether their child had been offered the secondary school place of their choice. Usually offers of a school place are conditional until proof of address has been confirmed by the school. If a child was not offered a place there was an appeals process which would be dealt with by the school admissions team in Southwark.

Glen then gave an overview of where the council were at in relation to addressing the huge shortage of school places particularly with regard to primary school places year on year. The council had to build extra capacity to deal with the shortfall and a lot of factors were taken into consideration with regard to this issue.

The council took the following steps to address the problem:

- Established a steering group in Southwark which consisted of council officers, teachers and parents to ensure the extra capacity was right, the 'quick win' schools are in the right areas in order to tackle the high demand. In addition, the steering group would look at those local primary schools which were in close proximity for parents so children do not end up going further than necessary.
- Created an extra 30 classroom places to support demand in the area, Langbourne School was one of those schools.
- Established a code of practice for schools – make it easier for schools to expand if there was a need, making the process less bureaucratic.
- Schools were asked to be more flexible for additional children in a class of 30 so that new arrivals or a set of twins could attend the same school.
- A School Preference Advisor would be based at Cator Street to give advice and guidance to parents.

In response to questions, it was noted that the expansion of a 30 class size at Langbourne was definitely needed in the area even after the build up of additional places. Although the expansion at Langbourne would be a temporary measure the council were looking at permanent solutions to address this issue. Also no capital works would be involved in accommodating the expansion. More information on this was available if required.

It was noted that a recent Ofsted report suggested that Langbourne Primary School had improved and the quality of education was good.

A resident asked local councillors whether they were aware Village Infants and Dulwich Hamlet also had a problem with class size and was there any way they could seek a solution to this issue. The officer explained that any transitional arrangements were outside the council's control because one is voluntary aided and the other is an academy. Councillor Eckersley explained that he and the former Southwark education head, worked together with both schools about five years ago to try to alleviate the problem. He agreed that it needed to be revisited and as a local ward councillor he would support this.

Glen agreed to take back comments and questions that were highlighted at the meeting.

#### **RESOLVED:**

That officers were asked to attend a future community council meeting with data (Dulwich area) on the three points given below:

- Where local children in the area ended up?

- What were the pressure points?
- Firmer proposals on what the solution is?

## 9. CRIME IN DULWICH

Chief Inspector Rob Harper and Sergeant Stewart Turnbull were in attendance.

Sgt Turnbull reported that Sgt Warren Gregory was the new ward sergeant in College ward. He had served twenty six years on the police force and eight of those he worked as a sergeant in Peckham and Lewisham. Sgt Gregory conveyed a message to say he was looking forward to working with members.

Councillor Helen Hayes said she formally welcomed Sgt Gregory and looked forward to working with him as well.

Sgt Turnbull gave a general overview on the Dulwich area, provided names of officers based within the policy team of the met police; (Chief Superintendent Charles Griggs, Superintendent Cheryl Burden, Chief Inspector, Rob Harper and Inspector Phil Parrett, responsible for Dulwich and Camberwell). He stated that the wards in the Dulwich community council featured low in crime mapping with Cathedrals ward (north of the borough) being the highest.

Sgt Turnbull spoke about staffing matters in College ward where the PCSOs were currently being trained as police officers, and a recruitment process of new PCSOs would take place. East Dulwich SNT had no change in staffing.

Priorities for College ward:

- School officers from the Met Police for the DCC area were stationed at Charter School and Kingsdale School.
- Burglary – Kingswood Estate, Herne Hill Triangle and Turney Road were hot spots. Many victims were away from home and the windows and doors were not secure where the perpetrators gained access to the rear of the houses. Other reasons for easy access included with single glazed windows

Measures/action

- Highly visible patrols that involved plain clothes patrols
- Intelligence picture developed
- Leaflets - advice distributed

Mapping details on residential burglary over a four week period in all wards included:

- East Dulwich, items stolen from property while occupants were away.
- Village, property had sash windows, the burglars gained access and stole a laptop and car with the keys being on show.
- College, occupants were on holiday burglar used key from inside door which was visible through the letter box.

The crime prevention advice would be not to leave curtains open and keys on display if you are going to be away for a long period of time. Also, call the local SNT if you think your house could be vulnerable.

Sgt Turnbull provided further mapping information concerning robbery in the hot spot areas like, Sunray Avenue, Red Post Hill and North Dulwich British Rail Station. This involved some “bumping” and “snatching” of mobile phones and purses carried out mostly by adults. High visible patrols and plain clothes tactics were in place to deal with this sort of crime.

There was additional mapping information on motor vehicle crime. This involved “smash and grab” which could be preventable if valuables were not left on display. In order to address this type of crime there were enforcement patrols by the Police constables and reassurance patrols by the PCSOs.

Other issues included:

- Traffic operations which involved large operations in conjunction with the DVLA (e.g. people that had not paid their fines).
- Speed guns in operation – training sessions were arranged to help tackle the issue with motorists speeding on roads.
- “Op Ferrous” operation put in place to tackle the rising problem of metal theft.
- Tackling incidents of anti social behaviour.

In response to questions, Sgt Turnbull spoke about crime statistics in Lambeth and Southwark particularly in light of a recent assault that took place in Norwood Road. He confirmed Southwark offences could be investigated by Lambeth. Also the CCTV along Half Moon Lane and Norwood; the cameras are to be updated from analogue to digital, subject to a response from the head of community safety on the specific timescales.

### **Presentation from the Anti Social Behaviour Unit**

Joan Leary, anti social behaviour officer from ASB unit gave a brief overview on the role of the unit and the types of incidences that are investigated by the team. The officer said she was glad be back at Kingswood where she had previously worked with the youth worker on the Kingswood Estate dealing with local gangs that came from Lambeth borough on to the Kingswood.

The officer stated that the team consisted of 10 council officers, and 2 police officers; they work closely with the safer neighbourhoods teams in the wards. Anti social behaviour incidences were relatively low in Dulwich due to early intervention.

The following information was noted:

- ASB would be defined as incidences of harassment, alarm or distress.
- The most common complaints in Southwark are noise and fly tipping.

- 24 hour ASB reporting line.
- 38 reported nuisance neighbours.
- 12 referrals of harassment.
- 20 domestic noise cases.
- 3 drug dealing issues.
- 7 annual related complaints.
- 104 cases dealt with by housing officers in Dulwich.

The chair thanked the representatives for their presentation.

## 10. THE FUTURE OF KINGSWOOD HOUSE

Gill Davies, Strategic Director, for environment and leisure presented this item.

Members of the audience and councillors were provided copies of a briefing paper at the meeting. The officer highlighted during the presentation that Kingswood House was a grade II listed building with community facilities on the ground floor and the upstairs rooms were hired out to generate income for the upkeep of the premises.

The underlining problem was the structure of the building which needed major maintenance and repair work that could involve the renovation of the whole of Kingswood House at a cost of £1 million.

There was a proposal to use part of the building as a stylus school and retain common usage for conferences, public meetings and weddings in order to pay for the restoration.

### Forms of development

The council was consulting on options for use of the upper part of the building examples given were an office hub, enterprise hub, or conference hub.

### The next stage

- A feasibility study and review of the disabled access would be undertaken as well as holding consultation meetings with local stakeholders.
- This would be going out to architects which have not yet been appointed to see what would be feasible. All papers were available for public inspection.

Gill responded to questions and took on board comments concerning the following:

- Possibility of a health facility at Kingswood House.
- In the past the council had not spent large sums of money on the building hence the reason why it had fallen into disrepair.
- Possible option would be private flats although this was not an exclusive option.
- Kingswood House should be retained as a community facility.

- Members of the community should be fully engaged in the consultation process.

The chair thanked Gill Davies for the presentation. He said he was sorry to hear that she would shortly be leaving the council. He thanked Gill for all the hard work she had done.

## **11. PUBLIC QUESTION TIME**

There were no public questions.

## **12. LOCAL PARKING AMENDMENTS**

Executive Function

Members considered the information in the report.

### **RESOLVED:**

That the following local parking amendments, detailed in the appendices to the report, be approved for implementation subject to the outcome of any necessary statutory procedures:

- Tarbert Road - installation of a disabled persons (blue badge) parking bay.
- Zenoria Street – installation of a disabled persons (blue badge) parking bay.
- Acacia Grove – installation of waiting restrictions (double yellow lines).
- Half Moon Lane – minor adjustment made to bus stop, extending the time restricted parking bay and the removal of one shared use parking place.
- Little Borne/Rouse Gardens – installation of waiting restrictions (double yellow lines).
- Kingswood Drive/College Road – installation of waiting restrictions (double yellow lines).
- Burbage Road – installation of waiting restrictions (single yellow line), subject to retention of as much as possible of the existing shared use bay to minimise loss of parking opportunities.

## **13. CLEANER GREENER SAFER REVENUE FUND**

Executive Function

Members considered the information report. Councillor Jonathan Mitchell stated that no proper consultation or correspondence was given on what the effect would be after

allocating a proportion of the revenue funding on the school crossing patrols, agreed at a recent council assembly meeting.

Councillor Helen Hayes asked members to note that an extended debate took place on the lollipop patrols at Dulwich Community Council and council assembly and if there were any concerns then those should have been explored before a vote was taken at the council assembly meeting.

Members further debated and then took a decision on the item.

**RESOLVED:**

1. That the allocation of funds for the 2012 – 2013 Cleaner Greener Safer (CGS) revenue fund in the Dulwich Community Council area set out below be approved:

<b>Proposal Name</b>	<b>project cost</b>
Dulwich Helpline (All wards)	£2,000
Kingswood Community Shop Co-ordinator post (College ward)	£3,000
Redthread Youth project on the Croxted Road Estate (College ward)	£500
New round of say no to unwanted bags in Dulwich (All wards within the DCC area)	£2,556.12
Food Hygiene Training for the traders along Lordship Lane (East Dulwich ward)	£1,074
Hanging Baskets along Lordship Lane (East Dulwich ward)	£1,700
	<b>Total allocation</b> £10,830.12

2. That in addition to the above, East Dulwich ward Councillors bring forward some suggestions for the remainder of the CGS revenue funding that has not yet been allocated.

The meeting ended at 10.10 pm.

**CHAIR:**

**DATED:**





## **DULWICH COMMUNITY COUNCIL - Planning -**

MINUTES of the Dulwich Community Council held on Thursday 10 May 2012 at 7.00 pm at Kingswood House, Seeley Drive, Dulwich, London SE21 8QR

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<b>PRESENT:</b>	Councillor Lewis Robinson (Chair) Councillor James Barber Councillor Helen Hayes Councillor Jonathan Mitchell Councillor Michael Mitchell Councillor Rosie Shimell Councillor Andy Simmons
<b>OFFICER SUPPORT:</b>	Sonia Watson (Planning Officer) Rachel Mckoy (Legal Officer) Beverley Olamijulo (Constitutional Officer)

### **1. INTRODUCTION AND WELCOME**

The chair welcomed councillors, members of the public and officers to the meeting.

### **2. APOLOGIES**

There were apologies for absence from Councillor Toby Eckersley and for lateness from Councillor Jonathan Mitchell.

### **3. DISCLOSURE OF MEMBERS' INTERESTS AND DISPENSATIONS**

The following members made declarations regarding the agenda items below:

#### **Agenda item 6.1 – Land adjacent to 7 – 14 Spinney Gardens, London SE19 1LL**

Councillors, Lewis Robinson, Andy Simmons and Helen Hayes, personal and non prejudicial, as they had received representations as local ward members but did not form an opinion or predetermine the application.

#### **Agenda item 6.3 – 2, Woodhall Drive, London SE21 7HJ**

Councillors, Andy Simmons and Helen Hayes, personal and non prejudicial, advised that they were close associates of the resident that objected to the above application. Therefore they decided not to take part in the debate or decision.

#### **4. ITEMS OF BUSINESS THAT THE CHAIR DEEMS URGENT**

The chair gave notice of the following additional papers circulated prior to the meeting:

- Addendum report relating to item 6.1 – development management item

#### **5. MINUTES**

##### **RESOLVED:**

That the minutes of the meeting held on the 12 April 2012 be approved as a correct record and signed by the chair

#### **6. DEVELOPMENT MANAGEMENT ITEMS**

##### **6.1 LAND ADJACENT TO 7 - 14 SPINNEY GARDENS, LONDON SE19 1LL**

##### **Planning application reference number 11-AP-1923**

Report: See pages 14 – 40 of the agenda and the addendum report

##### **PROPOSAL**

*The construction of 4 low energy maisonettes with associated services and landscaping.*

The community council heard an officer's introduction to the report and members asked questions of the officer.

The objectors were present to make representations and responded to questions from members.

Members heard representations from the applicant's agent who responded to questions from members.

There were no local supporters or ward members who wished to speak.

Members debated the application.

##### **RESOLVED:**

That planning application 11-AP-1923 be refused on the following grounds:

1. The overall design of the proposed development is out of character and not

in keeping with the area.

2. The quality and urban design of the scheme and the impact it would have on the nature reserve and green corridor contravene policies 3.12, 3.13 and 3.28 of the Southwark Plan and Section 11 of the National Planning Policy Framework (NPPF).
3. The loss of buffer zone and negative impact on the nature reserve.
4. The lack of parking would create an unacceptable impact on the local area and cause overspill in surrounding streets.
5. The loss of visual amenity to the immediate neighbours and the effect it would have on the woodland character of the area.

## **6.2 266 TURNEY ROAD, LONDON SE21 7JP**

### **Planning application reference number 12-AP-0260**

Report: See pages 41 – 53 of the agenda

#### **PROPOSAL**

*Variation of condition 2 (approved plans) of permission reference 11-AP-2465 dated 16/11/2011 (for 'erection of a two storey dwellinghouse') to provide a basement to the dwelling.*

The community council heard an officer's introduction to the report and members asked questions of the officer.

There were no objectors present. Members heard representations from the applicant.

There were no local supporters or ward members who wished to speak.

Members debated the application.

#### **RESOLVED:**

That planning application 12-AP-0260 be granted subject to conditions as set out in the report.

## **6.3 2 WOODHALL DRIVE, LONDON SE21 7HJ**

At this juncture, Councillors Andy Simmons and Helen Hayes left the meeting.

### **Planning application reference number 12-AP-0200**

Report: See pages 54 – 69 of the agenda and the addendum report

**PROPOSAL**

*Temporary change of use (for 12 months) of a residential swimming pool (Class C3) to allow babies/toddlers swimming lessons between 10:30 am and 2.00 pm – 1 day a week with ancillary parking.*

The community council heard an officer's introduction to the report and members asked questions of the officer.

A spokesperson for the objectors was present to make representations and responded to questions from members.

Members heard representations from the applicant's agent who responded to questions from members.

A local supporter who lived within a 100 metres of the development site addressed the meeting.

There were no ward members who wished to speak.

Members debated the application and asked questions of the officers.

**RESOLVED:**

That planning application 12-AP-0200 be refused on the following grounds:

1. That the proposed development would not be in keeping with the character of the Dulwich Wood conservation area.
2. The impact it would have on neighbouring amenity in terms of intensity and issues regarding change of use would invade the privacy and quality of life of neighbours caused by traffic, parking and noise.

The meeting ended at 10.10 pm.

**CHAIR:**

**DATED:**

**Dulwich Community Council**

**Public Question form**



**Your name:**

**Your mailing address:**

**What is your question?**

Please give this form to Tim Murtagh, Constitutional Officer, or Fitzroy Lewis, Community Council Development Officer

<b>Item No.</b> 14.	<b>Classification:</b> Open	<b>Date:</b> 26 June 2012	<b>Meeting Name:</b> Dulwich Community Council
<b>Report title:</b>		Dulwich Community Council Fund 2012/13	
<b>Ward(s) or groups affected:</b>		College, East Dulwich and Village Wards	
<b>From:</b>		Stephen Douglass, Head of Community Engagement	

## RECOMMENDATION

1. For the community council to agree £17,439 community council funding.

## BACKGROUND INFORMATION

2. The community council fund provides revenue grants of between £100 and £1,000 for community projects. Applications are considered by the borough's five community councils, which have a total of £122,000, for projects that will benefit the community.
3. The community council fund was first launched in 2004. It is intended to encourage small and 'hard to reach' groups to organise activities and events which would benefit their community. It is designed to promote the work of community councils and provide opportunities to engage with some marginalised communities. Over the years the scheme has become very popular amongst local communities with more than 250 applications being received on average in a typical round. The fund is targeted to build and improve community cohesion by creating opportunities for bringing different communities together in local activities.

## KEY ISSUES FOR CONSIDERATION

### Community impact statement

4. The allocation of the Dulwich Community Council Fund will, in the main, affect the people living in the Dulwich Community Council area. However, in making the area a better place to live and improving life chances for local people, the Dulwich Community Council Fund activities will have an impact on the whole of Southwark.
5. The Dulwich Community Council Fund aims to increase community participation and activity within the area and provide such groups with the support that they would have not been able to access otherwise.

### Resource implications

6. The budget for the Dulwich Community Council Fund is £17,439 to be spent by the 31 March 2013.

### Legal/Financial implications

7. The Localism Act 2011 gives councils a general power of competence whereby they have power to do anything that individuals generally may do. This power can be used even if legislation already exists that allows a local authority to do the same thing. However the general power of competence does not enable a local authority to do anything which it was restricted or prevented from doing under that previous legislation.
8. The Council can under the Act to provide funding to voluntary organisations but in exercising this power regard must be had to the Council's sustainable community strategy. These grants, from the community fund, are from revenue budgets.
9. The power to allocate community council funds by the community council is set out in part 3H of the constitution. The money can be granted to community projects ranging from cultural celebrations to providing equipment for local sports teams.

### BACKGROUND DOCUMENTS

### APPENDICES

No.	Title
Appendix 1	Dulwich Community Council Fund Applications Insert 2012/13
Appendix 2	Community Council Fund Information Sheet 2012/13

### AUDIT TRAIL

<b>Lead Officer</b>	Forid Ahmed, Neighbourhoods Coordinator	
<b>Report Author</b>	Fitzroy Lewis, Community Councils Development Officer	
<b>Version</b>	Final	
<b>Dated</b>	14 June 2012	
<b>Key Decision?</b>	No	
<b>CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER</b>		
<b>Officer Title</b>	<b>Comments Sought</b>	<b>Comments included</b>
Strategic Director of Communities, Law & Governance	Yes	Yes
Finance Director	No	No
<b>Cabinet Member</b>	No	No
<b>Date final report sent to Constitutional Team</b>	14 June 2012	

**DULWICH COMMUNITY COUNCIL FUND 2012/2013**

**APPENDIX 1**

Ward	Project Ref:	Activity Name	Description of the activity	Organisation	Activity Date	Proposed Recipients	Amount requested
College	D1201	<b>CYC Open Family Day</b>	The event will run mixed activities for all ages and ability. The event will bring people of different cultural background together and facilitate equality, respect amongst people of different ability, facilitate friendship, inspiration and respect for people of different culture and the wider community	<b>Caribb Youth &amp; Community Association</b>	August 2012 to March 2013	The local communities in particular the BME communities	£1,000
College	D1202	<b>Open Day</b>	The TRA would like to hold a Open Day for the new refurbished laundry all residents, children and officers will be welcome. The laundry is adjacent to the play area and would like to hire some play equipment for the children and refreshments for the day	<b>Croxted Estate residents Association</b>	July/August	It is open to everyone on the estate and there families. the estate is made up of 200 properties.	£650
College	D1203	<b>The Greatest</b>	We encourage users to perform regardless of being nervous; to step out of their comfort zones and improve their confidence in their abilities. Excellence - whenever young people perform they are revealing themselves and we encourage them to present the best of their material in the best light possible which we believe is excellence. Friendship - one of our aim is to attract new young people and to accomplish this we will be promoting our activities on neighbouring estates, this will enable the young people to meet new people, forge new friendship and build mutual respect for people who are different.	<b>Croxted Youth</b>	July 2012 - September 2012	Mainly young people on Croxted Est and some from neighbouring estates.	£989
Village	D1204	<b>September Outing</b>	We are organising a coach trip to Groombridge for all the residents on Delawyck Crescent. This will encourage friendship, equality and respect for all who will be on the coach trip as people from all races and background and ages will be socialising together, encouraging friendship and respect for each other. Also all the different sub groups in the community/estate will be on the trip meeting equality and diversity.	<b>Delawyck Residents Management Organisation Ltd</b>	08/09/12	Residents on Delawyck Crescent and it is expected that at least 50 people will take part.	£650
East Dulwich	D1205	<b>Olympic Welcoming Event</b>	There will be sports competition where the children and teenagers will be put into teams and compete. They will learn how to respect decisions made. In order to win they must show excellence in what they are doing have lots of determination to win	<b>Dulwich Milan Association</b>	Saturday 18th August: 3pm-7pm	Up to 150 people will take part	£1,000



Village	D1206	<b>Dulwich Park Festival Fair</b>	Dulwich Park Festival Fair is part of the Dulwich Festival. It is open to all [demonstrating equality] Brings together the community [demonstrating friendship] and celebrates art in Dulwich [demonstrating excellence].The fair provides entertainment, music,chours,dance and displays.	<b>Dulwich Park Friends</b>	Date to be decided in 2013	Around 7,000 attend. Around 300 people perform	£1,000
All Wards	D1207	<b>TABLE TENNIS</b>	Dulwich Table Tennis club encompasses London 2012 Olympic and Paralympic Courage, determination, inspiration, Excellence, Friendship and equality for all. As many of our members are naturally talented individual and the coaching and the support we provide allows each of them to develop their passion and determination to strive of for excellence. Our Table tennis project is chiefly about developing their technical ability and knowledge and understanding of the game. The courage factor is embedded through the coaching they receive for as they learn new skills and develop their self confidence, they become more courageous and compete against one another in external arranged tournaments and competition.	<b>DULWICH TABLE TENNIS CLUB</b>	JULY AUGUST and be complete September 2012	88% percentages of those who will be involved in the project live in the Peckham . We are aiming to get 30 people involved in this project.	£984
East Dulwich	D1208	<b>Open day</b>	A focal point will be a mobile farm. Other activities at the event will be focused on staying fit and active and include mental, physical and social aspects of health. The 3 Olympic values the event will meet : 1) Equality: all local residents will be invited to attend the event. 2) Friendship: developing friendships with all those who attend the event leading to further activities. 3) Inspiration: showing participants how they can get involved in community based activities.	<b>East Dulwich Community Centre Association</b>	proposed date September 11th 2012	The event is aimed at all members of the local community regardless of age, sex, gender. We anticipate about 60 people would attend the event.	£900

East Dulwich	D1209	<b>Street Orchard</b>	<p>Training for maintaining the trees will come voluntarily from a resident.</p> <p>FRIENDSHIPS will be made learning skills, maintenance tasks and enjoying the lovely blossom and fruit of apple trees.</p> <p>INSPIRATION for further street activities will result of community interaction.</p> <p>EQUALITY will be fostered, as young and old, able bodied and disabled all bring skills and knowledge.</p> <p>RESPECT between neighbours will become greater.</p> <p>Matham Grove is a diverse street: owner-occupiers neighbouring housing association and council tenants; people of varied ethnic origin live side by side. The Street Orchard will give people a reason to get out and talk to each other, with a shared task.</p>	<b>East Dulwich Orchard Collective</b>	July 2012 - ongoing	35 households will benefit from enhanced amenity of their front garden, and also from a harvest of apples in the autumn.	£1,000
East Dulwich	D1210	<b>Gumboots Summer Community Funday</b>	<p>Our community funday will be a chance for families in the local area to come together for a day of games, food and celebration of community spirit and the friendship between the children. To promote the value of determination, there will be sports activities for adults and children organised by Project London Health. The local fire brigade will be in attendance with a fire engine encouraging fire safety and respect for their officers.</p> <p>Delicious food will be on offer, with a BBQ and homemade chicken curry.</p>	<b>Gumboots Community Nursery</b>	30th June, 11am to 3pm	Previous fun days at the nursery have been attended by 300 people (but we have expanded since then from a 35 to 50 place nursery).	£340
All Wards	D1211	<b>Mental Health promotion</b>	<p>HDA plan to organise 4 outreach sessions and one workshop in East Dulwich estate, Albrighton Centre to raise awareness on mental health, stigma discrimination and highlight the benefits of participating in sports at all levels and use of open air to reduce moderate depression. The cost will cover volunteer expenses, facilitators cost, refreshment, publicity and venue hire cost</p>	<b>HELPNEED DEVELOPMENT AGENCY (HDA)</b>	Aug 2012 - May 2013	We expect at least 24 participants in workshop. outreach will reach more than 180 families.	£1,000
College	D1212	<b>Kingswood Network - International Day</b>	<p>The event will promote and bring together residents from a diverse range of different cultures. The event will demonstrate the olympics values of new friendships, respecting different cultures and ensuring equality for all who participate. Activities to be delivered will include; sample national dishes from different countries, arts and crafts stalls, Local people selling handmade cultural products, entertainment performed by local talent and children's activities.</p>	<b>KETRA - Kingwood Estate Tenants Residents Associat</b>	one day event during the month of August	Residents, local businesses and those that live in the College Ward and surrounding area. Aprox 400 - 500 people	£1,000

All Wards	D1213	<b>Mission Runway</b>	After watching the inspirational Athletes in the Olympics, the whole aim is to inspire young people within a specific industry to reach for their goals and help build their talents. Along with promoting creativity, we also plan to promote equality by targeting youths from diverse backgrounds with little experience but with the determination and drive to succeed in this industry. We aim to bring out excellence in each of the youths we are working with at the end of this process by allocating them to appropriate mentors.	<b>Ope Alimi-Omidiora</b>	15th August 2012-31st October 2012	Total number of youths 25 Total number of mentors 10	£1,000
East Dulwich	D1214	<b>OLYMPIC CULTURAL EVENT</b>	This event will be a community reminiscence event with our members performing traditional song, story, dance, storytelling and much more. To pinpoint three of the values would not be enough as their inspirational spirit encompasses all with our event we will demonstrate this. As well as the performances there will be a Caribbean buffet and musical entertainment from a local D.J for the local community and as always with our events we will be inviting the local school - Goodrich - who we have undertaken intergenerational projects with to come along with some of their students to learn, be entertained in a spirit of friendship and respect.	<b>PIONEER AFRICAN CARIBBEAN OVER 50'S GROUP</b>	27/10/12	The people we hope to benefit are the local community and the wider Southwark community. Approximately 120	£980
East Dulwich	D1215	<b>Freedom After 50</b>	There will be exercise for 50+ women. This will give them determination. To do this they will have to have courage. Also there will be discussions and talks about problems in the community. Having age experience they will have a lot to say about how we can improve our community. sharing problems and trying to solve them will encourage friendship, respect and equality.	<b>Rubina Malik</b>	11th September - 26th February (weekly sessions)	Old women will benefit from this but also the whole community overall	£1,000
East Dulwich	D1216	<b>SNUB bike safety day.</b>	SNUB would like to organise a bike safety day, with a qualified bike mechanics and the participants of SNUBs current project . Earn a bike. The event would teach how to maintain your bike, basics would be covered, for example, how to fix brakes, and tyres. We would encourage everyone who uses a bike, to make sure they are looking after their bikes, on a regular basis.	<b>SNUB Dulwich</b>	01/09/12	Wider community, would include the elderly and the children of the community, who we see using bikes for school journeys.	£750

All Wards	D1217	<b>Volunteer Passport</b>	We would like to host two events in Dulwich. The Passport Club event will promote the new scheme and recruit new volunteers. The second is to share learning and participate in short training sessions. The Passport Club will foster friendships and the sharing of learning and experience inspire new recruits and encourage current volunteers to keep on doing more. □	<b>Southwark Arts Forum</b>	01/09/12	40 volunteers would take part and six arts organisations.	£1,000
College	D1218	<b>District Olympic Games</b>	A two week long event consisting of more than 15 activities for all 600 plus young members within scouting. We would meet friendship and equality. Everyone will be able to take part, often in mixed teams with people they have never met. Courage and excellence would apply to all events. The sports day will include more than 40 events. Thereby meeting determination, inspiration and respect.	<b>Southwark District Scouts</b>	From 1-15 July 2012	200 local people- plus 400 from other wards. As we invite the whole borough	£750
All Wards	D1219	<b>Olympic Explorations</b>	Mind-broadening visits, weekly on average, by Southwark residents aged 50+ to places and events of cultural historic and artistic interest, meeting the following Olympics values: Courage- encouraging older people to explore new areas of experience. Equality - we welcome members of all ethnics, cultural and social backgrounds and seek to make all our activities affordable to low - income members. Friendship - our activities provide opportunities to meet and form friendship with fellow members of widely varying backgrounds.	<b>Southwark Explorer Club</b>	June 2012 - March 2013	About 300 men and women aged 50+	£480
All Wards	D1220	<b>Food for Champions</b>	The children will be given a hands on cooking experience of specially selected recipes and will have a chance to sit down together and eat what they have prepared. The aim is to educate children about healthy eating and get them excited about nutritious food from a wide range of sources instilling an interest in what they eat. They will also be encouraged to play together while not actively learning or cooking, giving them an opportunity to meet other children within the age range, make new friends and learn about different backgrounds.	<b>The Mini Cooking Club</b>	19th July until 13th September 2012	Working with children from East Dulwich aged 5 - 11, roughly 44 anticipated overall.	£939

East Dulwich	D1221	<b>Physic Garden Fundraising Event</b>	For our planned fundraising event we are determined to raise awareness and further funds for our community physic garden. We are striving for excellence and hope that the medicinal and educational plants we are growing will be an inspiration to others. The garden has evolved through the goodwill, kindness and friendship and the whole community working together to revive a neglected piece of land.	<b>The Vale Residents Association</b>	Fundraising project day 9 September 2012	Dulwich Hospital would benefit and 100 participants	£600
Village	D1222	<b>Wannabeez Multi-Sport Day</b>	The program aims to inspire children to play and take up sport by delivering free fun Multi-sport sessions all day at Belair Park in Dulwich. The project aims to integrate children from different ethnic and cultural backgrounds through the medium of sport. This will result in children making new friends. Finally, we want to create a coach training program to provide parents and teachers with the opportunity to become sport coaches resulting in positive role models in the community.	<b>Wannabeez Sports Foundation</b>	The event will run all day on the 28/7/2012	We estimate that 500 children aged 4-11 years attending primary schools in the Dulwich area will benefit from the project.	£866

**TOTAL**

**£18,878**

# Community council fund 2012/13

## About the community council fund

Southwark's community councils have a total of £122,000 to support activities run by local groups for local people across the borough.

### What kind of things can be funded?

The community council fund can fund projects benefitting people who live in the community council area, for example:

- One-off events such as fun days and festivals
- Workshops or activities involving members of the local community
- Publicity or merchandise to advertise an event you are doing
- All projects this year must demonstrate how they meet at least three of the London 2012 Olympic and Paralympic Games values. These values are
  - Courage
  - Excellence
  - Determination
  - Equality
  - Friendship
  - Inspiration
  - Respect

### Who can apply?

- New and emerging local groups
- Small local organisations
- Any constituted local group
- Any group or individual that has a constituted local organisation to administer the funds on their behalf
- Groups that are active within the community council area

### Who cannot apply?

- Organisations not established in the UK
- Organisations which do not have any local links
- Political groups or organisations

### What kind of things will not be funded?

- Loans or interest payments
- Political groups or activities promoting political beliefs
- Activities which have happened or started before the grant decision date
- Activities that finish after 31 March 2013
- Activities that do not benefit people living in the community council area
- Anything which is capital funding, for instance building works or large playground equipment

### How much can groups apply for?

- From £100 up to £1,000. Groups can only submit one application per community council area.

### How can people apply?

- By completing the application form attached
- By completing an online application form at [www.southwark.gov.uk/communitycouncilfund](http://www.southwark.gov.uk/communitycouncilfund)
- Contacting the officer for the relevant community council area, as listed on page 2, to request an application form

Closing date for receipt of all applications is **Friday 25 May 2012, 5pm.**

Late or partially filled applications will not be considered.



## How can I get more information or support?

If you would like help with filling in the application please contact the officer for the relevant community council area as listed below.

## How does the scheme work?

Applications will be screened to make sure they meet the criteria. Remember that eligibility for the fund is also conditional on the applicant providing all the necessary information, outlined in the application form, which includes evidence on how they are, or will be, complying with appropriate safeguarding and health and safety policies.

**Applications not fulfilling any of the above criteria will not be considered.**

Every applicant will be notified of decisions by a letter no longer than 15 working days after the decision is taken. Successful applicants will be asked to sign and return a condition of funding agreement. It is only once this agreement has been received that we can release the funding.

Please note that groups that are not constituted or individuals who would like to apply with project ideas should get in touch with the community council development officer (contact details below) for advice as soon as possible.

**Remember all applications – whether online, email or post must reach us by Friday 25 May 2012, 5pm.**

For more information about the scheme please go to [www.southwark.gov.uk/communitycouncilfund](http://www.southwark.gov.uk/communitycouncilfund)

**Elected councillors will be responsible for making decisions on all the eligible applications using the priorities outlined below**

- Applications that demonstrate at least three of the London 2012 Olympics and Paralympic Games values
- Applications that show a high level of involvement by the local community
- Applications that involve groups working together
- Activities delivered by
  - New and emerging groups/individuals
  - Groups who have not previously received community council funding
  - Groups who are based in the community council area
- Activities taking place within the community council area – unless they involve an outing, or there is lack of space for it within the area
- Where the majority of people benefitting from the activity live within the community council area

Decisions for applications will be made and announced by councillors at the community council meeting which will take place in June or July 2012.

**So when planning your activity please make sure that you give enough time for this and that it does not start before at least four weeks after the decision date.**

## Contacts

### Bermondsey / Rotherhithe

Gill Kelly

T: 020 7525 3690

E: [gill.kelly@southwark.gov.uk](mailto:gill.kelly@southwark.gov.uk)

### Borough and Bankside / Walworth

Fitzroy Lewis

T: 020 7525 3084

E: [fitzroy.lewis@southwark.gov.uk](mailto:fitzroy.lewis@southwark.gov.uk)

### Camberwell / Dulwich

Grace Semakula

T: 020 7525 4928

E: [grace.semakula@southwark.gov.uk](mailto:grace.semakula@southwark.gov.uk)

### Peckham / Nunhead and Peckham Rye

Marian Farrugia

T: 020 7525 1780

E: [marian.farrugia@southwark.gov.uk](mailto:marian.farrugia@southwark.gov.uk)

### Postal address for all above

Southwark Council  
Communities, law and governance  
Community engagement team  
PO Box 64529  
London  
SE1P 5LX

## Community council fund 2012/13 application form

### Section 1: About your project

1. a) Name of group/applicant

b) Name of project

2. Please tick the community council area you are applying to

- Bermondsey and Rotherhithe  
 Borough, Bankside and Walworth  
 Camberwell  
 Dulwich  
 Peckham, Nunhead and Peckham Rye

Please note it is proposed that the current eight community councils will change to the five as listed, in May.

3. Please describe your planned activity and how this meets at least three of the London 2012 Olympic and Paralympics values, in no more than 150 words.

4. When would your project start and finish?

5. Where would the project take place? Please also state ward

6. Who would benefit and how many people would take part?

7. What percentage of those taking part come from the community council area?

8. How would you measure the success of the project?

(You will be asked to fill in a monitoring form once the project is complete)

9. How much will the project cost in total?

10. Who else are you requesting funds from and how much are you requesting?

11. How much are you requesting from the community council fund?

12. Please give a breakdown of costs which should total to the amount requested in 11. For example:

Room hire	25 sessions at £10	£250



## Section 2: About your group

1. Name of group

2. Registered address


Postcode

3. Name of contact

4. Position in group

5. Contact details

  
 Telephone number  
  
 Mobile number  
  
 Email  


6. Does your group have rules or a constitution?

Yes       No

If yes, please attach a copy

7. Does your group have an appropriate safeguarding policy?

Yes       No

If yes, please attach a copy if your project involves work with children or vulnerable adults.

8. Has your group been funded by a community council fund previously?

Yes       No

If yes please give date and amount

9. Does your group have a business bank account?

Yes       No

If yes, please give details below

Name of bank account

Name of bank

Address of bank

Postcode

10. Please write no more than 50 words about the aims and activities of your group and your work in the community council area. Including status for example charity/voluntary/business

11. Please give one referee (name, address and phone number)

## Section 3: Declaration

We certify that the information in this application is true (two people are required to sign)

	Signature	Name in block capitals	Position in group
1)	<input type="text"/>	<input type="text"/>	<input type="text"/>
2)	<input type="text"/>	<input type="text"/>	<input type="text"/>

Closing date for applications: Friday 25 May 2012, 5pm. Please contact the officer (details on page 2) if you have not received an acknowledgement receipt of your application within a week.

**Please return to:**

Community council development officer, community engagement team, PO Box 64529, London SE1P 5LX

<b>Item No.</b> 15.	<b>Classification:</b> Open	<b>Date:</b> 26 June 2012	<b>Meeting Name:</b> Dulwich Community Council
<b>Report title:</b>		Local parking amendments	
<b>Ward(s) or groups affected:</b>		All wards within Dulwich Community Council	
<b>From:</b>		Head of Public Realm	

## RECOMMENDATIONS

1. That, subject to the completion of the statutory notification procedures, the Community Council agrees to the installation of a 4hr max stay disabled persons parking (blue badge) bay in Woodward Road at the location set out in Appendix 1.
2. That, subject to the completion of the statutory notification procedures, the Community Council agrees to the installation of any time waiting restrictions (double yellow lines) on Dulwich Wood Avenue junction with Bell Meadow and Hunter Meadow at the locations set out in Appendix 2.
3. That, subject to the completion of the statutory notification procedures, the Community Council agrees to the installation of a disabled persons parking (blue badge) bay in Shawbury Road and Darrell Road at the locations set out in Appendices 3 and 4

## BACKGROUND INFORMATION

4. This report presents proposals for a number of local parking amendments, which are reserved to the Community Council for decision under Part 3H of the constitution.
5. The origins and reasons for the proposals are discussed in the main body of the report.

## KEY ISSUES FOR CONSIDERATION

### Woodwarde Road - 1213Q1001

6. Councillor Hamvas, on behalf of a constituent, asked if disabled (blue badge) parking could be provided in proximity to Dulwich Library. It was noted that a number of classes and activities are provided for people with disabilities.
7. An officer from public realm carried out a site visit to ascertain a location for destination disabled person parking place.
8. Currently, there are no disabled parking bays outside or near the library and although there is a yellow line (which allows blue badge holders to park for up to 3 hours) those lines have been provided to improve traffic flow and are not considered as a desirable parking location..

9. It is therefore recommended that two destination disabled (blue badge) bays be installed outside Dulwich Library, see Appendix 1 for detailed design.
10. It is further recommended that these bays have a maximum stay of 4 hours placed upon them to encourage turn-over of space and that they should operate “at any time”. These limits are in line with most other destination bays in Southwark.

#### **Bell Meadow/Hunters Meadow - 1213Q1005**

11. Councillor Robinson was approached by a constituent who asked that double yellow lines be installed on Dulwich Wood Avenue at its junction with Bell Meadow.
12. An officer met with Councillor Robinson on site to ascertain the need for double yellow lines at Bell Meadow junction.
13. At the time of the visit there were vehicles parked on Dulwich Wood Avenue at the junction with Bell Meadow and Hunters Meadow that reduced sight lines.
14. It is noted that both Bell Meadow and Hunters Meadow are private roads and the proposed double yellow lines will stop at the back of footway on Dulwich Wood Avenue, the extent of public highway/footway.
15. It is recommended that minimum lengths of at any time waiting restrictions (double yellow lines) be installed at both junctions (Bell Meadow and Hunters Meadow) to improve sight lines and junction safety, see appendix 2 for detailed design.

#### **Origin disabled bays – Shawbury Road and Darrell Road**

16. Two applications have been received by the network operations team for the installation of a disabled persons (blue badge) parking bay. In each case, the applicant met the necessary criteria for an origin, disabled persons parking bay.
17. The parking design team has subsequently carried out a site visit to evaluate the road network and carried out consultation with each applicant to ascertain the appropriate location for each disabled bay.
18. It is therefore recommended that disabled bays be installed at the following locations, see appendices for detailed design:

<b>Reference</b>	<b>Bay location (approx)</b>	<b>Drawing appendix number</b>
1213Q1019	Outside 21 Shawbury Road	Appendix 3
1213Q1030	Outside 47 Darrell Road	Appendix 4

#### **POLICY IMPLICATIONS**

19. The recommendations contained within this report are consistent with the policies of the Parking and Enforcement Plan and the Transport Plan 2011, particularly:
  - Policy 1.1 – pursue overall traffic reduction
  - Policy 4.2 – create places that people can enjoy

Policy 8.1 – seek to reduce overall levels of private motor vehicle traffic on our streets

20. The proposal(s) will support the council's equalities and human rights policies and will promote social inclusion by:

- Providing improved access for emergency vehicles, refuge vehicles, residents and visitors
- Improving sight lines for all road users
- Improving junction and pedestrian safety, especially those with limited mobility or visual impairment

### **COMMUNITY IMPACT STATEMENT**

21. The policies within the Parking and Enforcement Plan are upheld within this report have been subject to an Equality Impact Assessment (EqIA).

### **RESOURCE IMPLICATIONS**

22. All costs arising from implementing the proposals, as set out in the report, will be fully contained within the existing local parking amendment budget.

### **CONSULTATION**

23. No informal (public) consultation has been carried out. Where consultation with stakeholders has been completed, this is described within the main body of the report.

24. Should the community council approve the item(s), statutory consultation will take place as part of the making of the traffic management order. A proposal notice will be erected in proximity to the site location and a press notice will be published in the Southwark News and London Gazette. If there are objections a further report will be re-submitted to the community council for determination.

### **BACKGROUND DOCUMENTS**

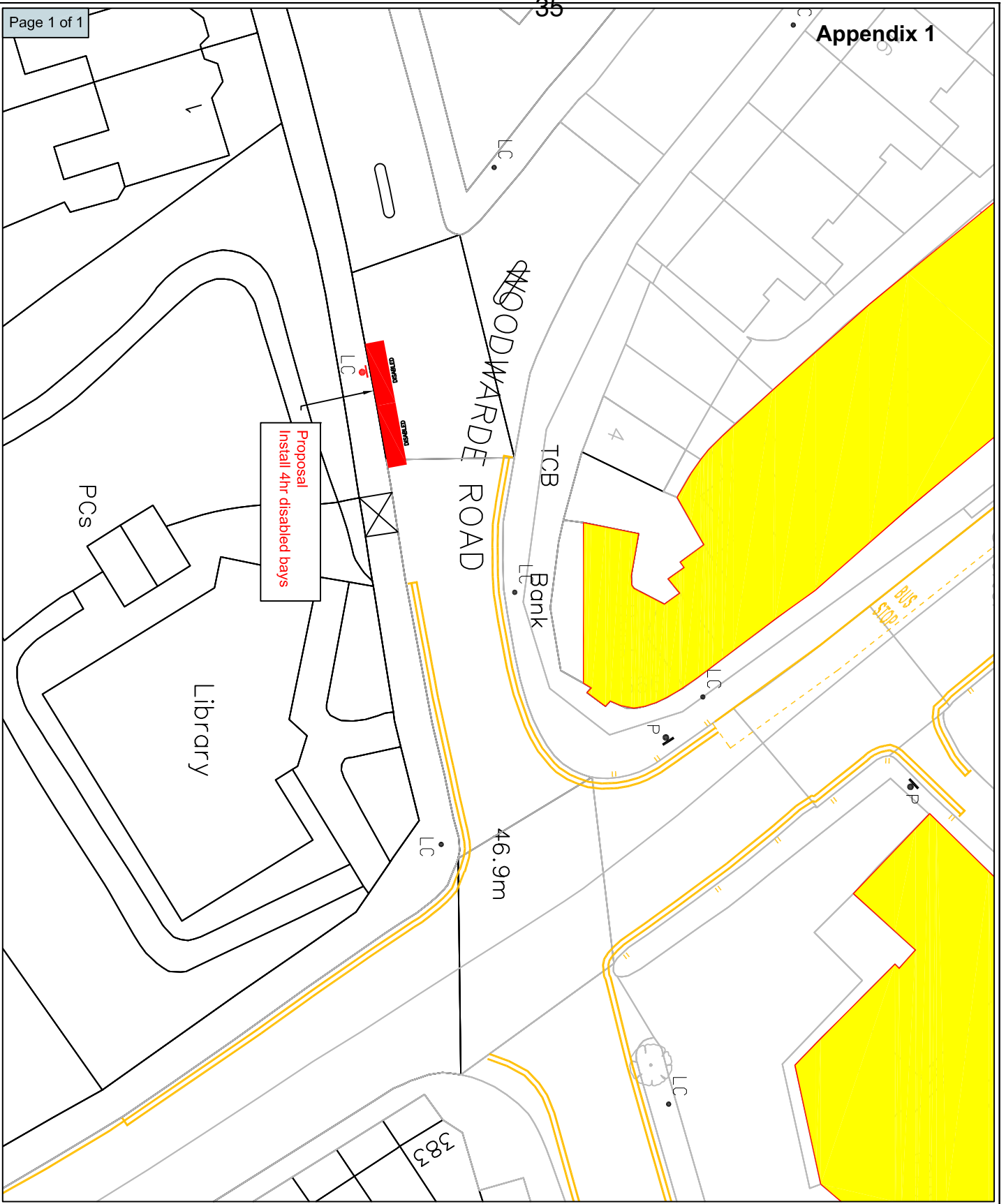
<b>Background Papers</b>	<b>Held At</b>	<b>Contact</b>
Transport Plan 2011	Southwark Council Environment Public Realm Network Development 160 Tooley Street London SE1 2QH  Online: <a href="http://www.southwark.gov.uk/info/200107/transport_policy/1947/southwark_transport_plan_2011">http://www.southwark.gov.uk/info/200107/transport_policy/1947/southwark_transport_plan_2011</a>	Tim Walker  (020 7525 2021)

**APPENDICES**

<b>No.</b>	<b>Title</b>
Appendix 1	1213Q1001 Woodward Road - install two 4hr disabled bays
Appendix 2	1213Q1005 Dulwich Wood Avenue junction Bell Meadow/Hunters Meadow - install at any time waiting restriction (double yellow lines)
Appendix 3	1213Q1019 Shawbury Road - install disabled bay
Appendix 4	1213Q1030 Darrell Road - install disabled bay

**AUDIT TRAIL**

<b>Lead Officer</b>	Tim Walker, Senior Engineer	
<b>Report Author</b>	Michael Herd, Transport and Projects Officer	
<b>Version</b>	Final	
<b>Dated</b>	18 June 2012	
<b>Key Decision?</b>	No	
<b>CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER</b>		
<b>Officer Title</b>	<b>Comments Sought</b>	<b>Comments included</b>
Strategic Director for Communities, Law and Governance	No	No
Finance Director	No	No
Cabinet Member	No	No
<b>Date final report sent to Constitutional Team</b>		18 June 2012



NETWORK DEVELOPMENT



LEGEND

- Bus stop
- waiting restriction
- At any time waiting restriction
- Proposed disabled bay
- Existing disabled bay
- Lc Lamp column
- Tree

Revision details			
By	Date	Stuffs	
		A	
		B	

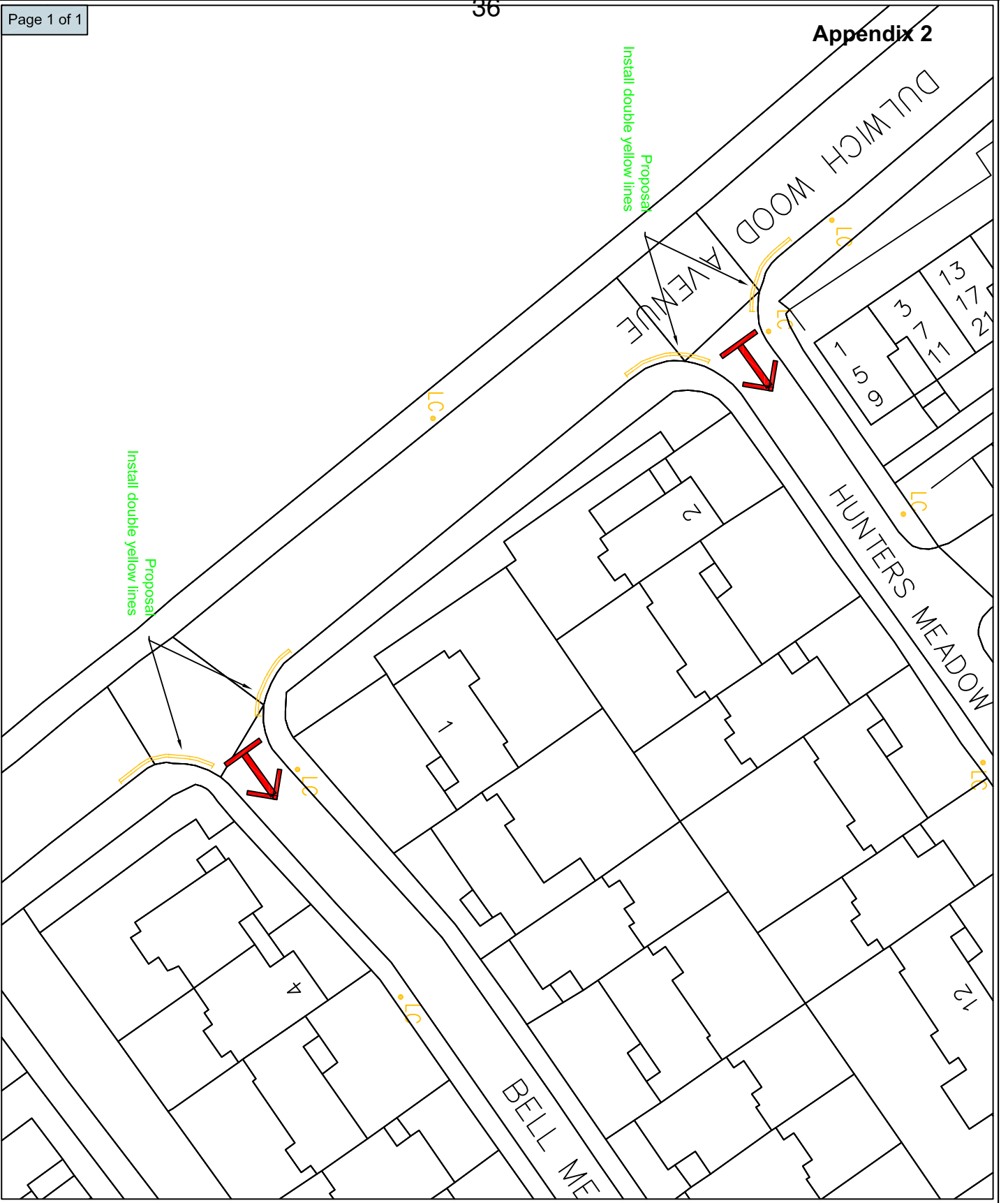
Project Number				
1213Q1_LOCAL_PARKING_AMENDMENTS				

Title	Layout
WOODWARDE_ROAD DPPP_REQUEST	

DETAILED DESIGN

Scale	File Name
1:500	1213Q1_001

Drawn	Designed	Checked	Approved
MH	MH	TW	TW
25/04/12	17/05/12	11/06/12	11/06/12







NETWORK DEVELOPMENT



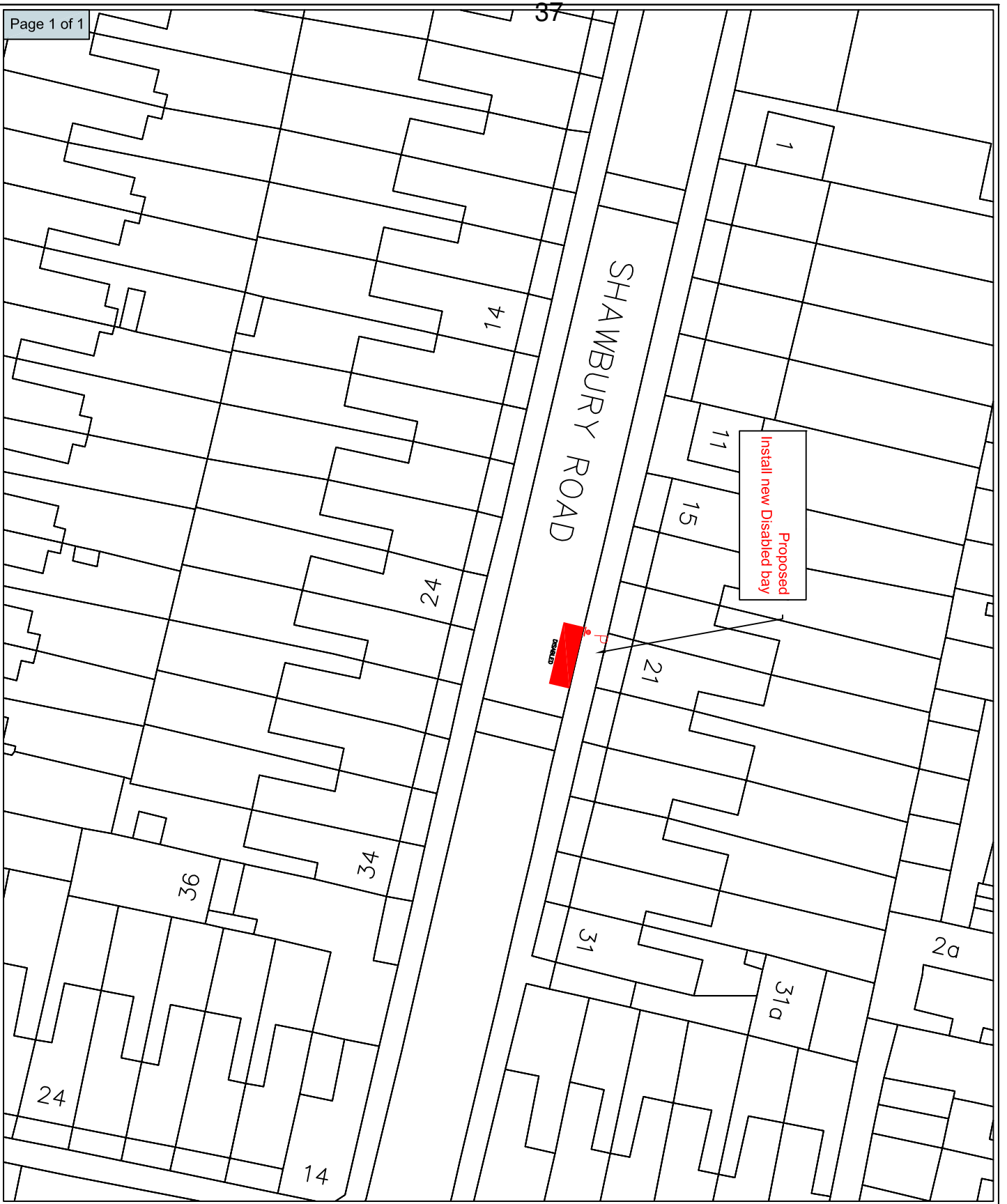
Environment & Housing Dept., Public Realm Division  
PO Box 64529, London SE1 5LX

LEGEND

-  Existing Double yellow lines
-  Proposed Double yellow lines
-  Existing Bus Stop
-  Private road

Revision details	By	Date	Stkix
			A
			B

<b>Project Number</b>	
1213Q1_LOCAL_PARKING_AMENDMENTS	
<b>Title</b>	
BELL_MEADOW PROPOSED_DOUBLE_YELLOW_LINES Layout	
<b>DETAILED DESIGN</b>	
<b>Scale</b>	
1:500	
<b>File Name</b>	
1213Q1_005	
<b>Drawn</b>	
MH	MH
<b>Designed</b>	
MH	MH
<b>Checked</b>	
TW	TW
<b>Approved</b>	
TW	TW
<b>Date</b>	
17/04/12	25/05/12
11/06/12	11/06/12




**NETWORK DEVELOPMENT**



Environment & Housing Dept., Public Realm Division  
PO Box 64529, London SE1 5LX

**LEGEND**

 Proposed disabled bay markings

 Disabled bay sign and post

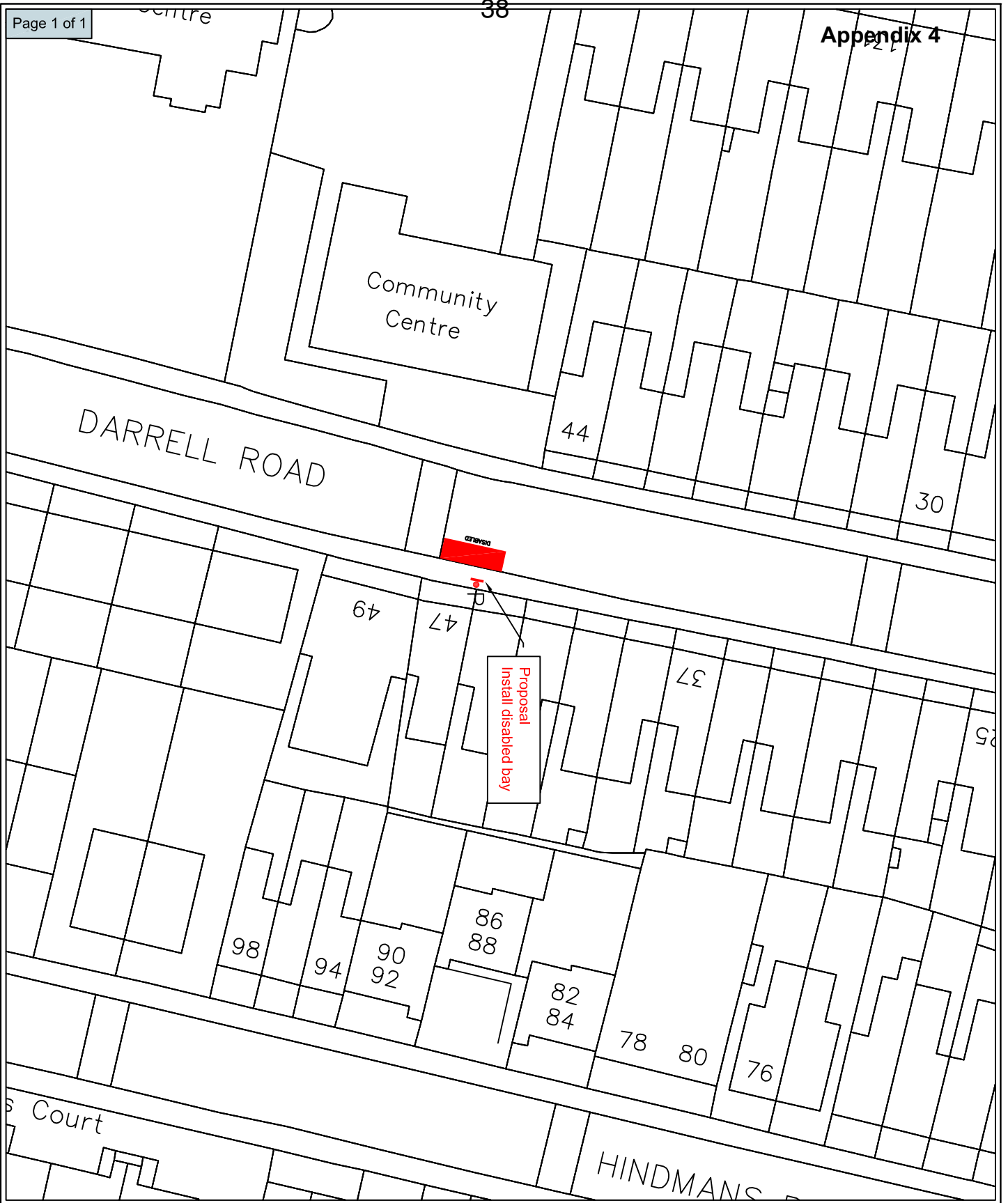
Revision details	By	Date	St/ck
			A
			B

Project Number	1213Q1_LOCAL_PARKING_AMENDMENTS		
Title	SHAWBURY ROAD PROPOSED_DPPP Layout		

Scale	1:500
File Name	1213Q1_019

DETAILED DESIGN			
Drawn	Designed	Checked	Approved
MH	MH	TW	TW
25/04/12	01/05/12	01/05/12	01/05/12





NETWORK DEVELOPMENT

**Southwark Council**  
 Environment & Housing Dept, Public Realm Division  
 PO Box 94529, London SE1 5LX

LEGEND

 Proposed disabled bay markings

 Disabled bay sign and post



Revision details

By	Date	Stn/s
		A
		B

Project Number

1213Q1\_LOCAL\_PARKING\_AMENDMENTS

Title

DURRELL ROAD PROPOSED\_DPPP

Layout

DETAILED DESIGN

Scale

1:500

File Name

1213Q1\_030

Drawn	Designed	Checked	Approved
MH	MH	TW	TW
24/05/12	28/05/12	11/06/12	11/06/12

<b>Item No.</b> 16.	<b>Classification</b> Open	<b>Date:</b> 26 June 2012	<b>Meeting Name:</b> Dulwich Community Council
<b>Report title:</b>		Cleaner Greener Safer Revenue Fund 2012/13	
<b>Ward(s) or groups affected:</b>		College, East Dulwich and Village	
<b>From:</b>		Stephen Douglass, Head of Community Engagement	

## RECOMMENDATION

1. That the Dulwich Community Council nominates the signatories for the bank account for the Cleaner, Greener, and Safer (CGS) revenue fund 2012/13. The proposed signatories are: the Chair, Vice Chair and one other Member.

## BACKGROUND INFORMATION

2. A Cleaner, Greener, Safer revenue fund 2012/13 consisting of £210,000 across the borough, with an allocation of £10,000 per ward, has been introduced as part of the budget strategy agreed at the council assembly meeting on the 29 February 2012.
3. In March 2012 the Leader approved a delegation of power to community councils to allow them to make decisions on cleaner, greener, safer revenue (CGS) funding. As part of this it was agreed that bank accounts would be set up for each community council to enable spending decisions to be effected at a local level with maximum flexibility, while maintaining appropriate checks and controls, see best practice guide for use of the CGS Revenue Local Bank Accounts, attached in Appendix 1
4. The aim of this fund is to give community councils decision making powers over significant amounts of revenue funding that they can allocate to meet locally determined priorities. It is anticipated that the availability of the revenue fund will enhance and complement the effectiveness of the capital fund.

## Community Impact Statement

5. The roles and functions of community councils include the promotion of involvement of local people in the democratic process. Community Councils take decisions on local matters including environmental improvement and community safety as well as consultation on a wide range of policies and strategies that affect the area.
6. An explicit objective within community councils is that they be used to actively engage as widely as possible with, and bring together, Southwark's diverse local communities on issues of shared or mutual interest. The Cleaner Greener Safer programme is an important tool in achieving community participation.
7. In fulfilling the above objectives that Community Councils have of bringing together and involving Southwark's diverse local communities, consideration has also been given to the council's duty under The Equality Act 2010 which requires the council to have due regard when taking decisions that need to: Having due regard to the need to advance equality of opportunity is further defined in s.149 as having due regard to the need to

- a. Remove or minimise disadvantages connected with a relevant protected characteristic
- b. Take steps to meet the different needs of persons who share a relevant protected characteristic
- c. Encourage persons who share a relevant protected characteristic to participate in public life or any other activity in which they are under-represented. Of particular regard are issues of age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

### **Resource implications**

8. The total cost of the CGS Revenue Fund is part of the budget process for 2012/13 agreed by Council Assembly. Any costs incurred in implementing this fund will be met within existing resources.

### **Policy implications**

9. The CGS Revenue Fund is fully aligned with the council's policies toward sustainability, regeneration and community engagement.

### **Consultation**

10. Decisions will reflect longstanding ward priorities and may be complementary to the decisions made in the CGS Capital fund allocation. In this first year of the scheme consultation will take place at the community council meetings and will therefore be an integral part of the decision making process. In future years consultation will be a key part of developing and identifying projects for funding and considering whether to proceed with indicative expenditure.

### **Legal Implications**

11. The council's rules for the operation of local bank accounts state among other things that the Finance Director's approval is required of arrangements for making deposits and withdrawals from local bank accounts. There must be at least two signatories for all transactions and the conditions applying must be fully documented. Bank mandates must be signed by the authorised officers and a copy passed to the finance director, details of which should be kept on file for audit purposes.
12. Once the community council has agreed its nominations these details will be passed to the Finance Director for validation and action.

**BACKGROUND DOCUMENTS****APPENDICES**

<b>No.</b>	<b>Title</b>
Appendix 1	Best Practice Guide for use of the CGS Revenue Local Bank Accounts

**AUDIT TRAIL**

<b>Lead Officer</b>	Stephen Douglass, Head of Community Engagement	
<b>Report Author</b>	Darryl Telles, Neighbourhoods Manager	
<b>Version</b>	Final	
<b>Dated</b>	14 June 2012	
<b>Key Decision?</b>	No	
<b>CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER</b>		
<b>Officer Title</b>	<b>Comments Sought</b>	<b>Comments included</b>
Strategic Director of Communities, Law & Governance	Yes	Yes
Finance Director	No	No
<b>Cabinet Member</b>	No	No
<b>Date final report sent to Constitutional Team</b>	14 June 2012	

## Appendix 1

### **Best practice guide for use of the CGS local bank accounts.**

This guide sets out best practice in relation to the operation of these bank accounts.

#### **Account Opening**

For the CGS accounts, Corporate Banking will arrange the opening of the bank accounts and will provide assistance to ensure that bank accounts are opened with full contact details and that there are a minimum of two authorised signatories appearing on the bank mandate for each bank account.

The accounts statements will be addressed to the Head of Community Engagement.

#### **Account maintenance**

Any changes to the account such as signatory or name of account should be notified via Head of Community Engagement to Corporate Banking who will facilitate the process.

#### **Account operation**

- **Security of cheque books**

Once the cheque books are issued, they should only be able to be accessed by the authorised officers for the account and, when not in use, be stored securely at the Tooley Street premises.

In absence of any other arrangements Financial Transaction Shared Services have a safe where the cheque books can be locked away: arrangements can be made with the FTSS Payments Process Manager.

Cheque stubs should be clearly marked with payee and date of issue for easy logging by Departmental Finance and any spoilt cheques should be clearly marked as spoilt and returned to Departmental Finance

- **Authority to make payments**

Decisions are supported by report minutes. If the report does not make clear the payee and amount, the minute should be further supported by a note from the Head of Community Engagement.

To provide further assurance, it is suggested that receipts are obtained from the payee.

- **Recording of Expenditure**

Any expenditure incurred on the local bank account must be reflected in SAP as soon as possible. Details of expenditure should be forwarded to Departmental Finance as soon as possible to enable appropriate transactions to be input.

A clear record of cheques issued should be kept for reconciling purposes

- **Bank Account Reconciliation**

It is the responsibility of the Head of Community Engagement to ensure processes are in place to facilitate monthly and quarterly bank account reconciliations. Quarterly reconciliations should be submitted to F&R Corporate Banking.

Deadlines for these will be circulated to Departmental Finance and can also be found on the Source under operation of local bank accounts link below

<http://thesource/Content.asp?id=75690&cat=2127>

### **Posts and Contacts**

Head of Community Engagement	Stephen Douglass	(020 752) 50886
Departmental Finance	Jeff Brown	(020 752) 54294
FTSS Payments Process Manager	Denise Hunte	(020 752) 54381
F&R Corporate Banking	Janette Mudahy	(020 752) 54304

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MUNICIPAL YEAR 2012-13**

**NOTE:** Original held by Constitutional Team (Community Councils) all amendments/queries to Tim Murtagh Tel: 020 7525 7187

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Councillor Helen Hayes	1		
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Constitutional Officer (Community Councils) Hub 4 2 <sup>nd</sup> Floor, 160 Tooley St.	120		